



## Financial Aid Check List

1. Attend Information Session for the program you wish to enroll in.
2. Create a FSA ID at [www.studentaid.ed.gov/sa/fafsa/filling-out/fsaid](http://www.studentaid.ed.gov/sa/fafsa/filling-out/fsaid)
3. Apply for FAFSA at <https://studentaid.ed.gov/sa/fafsa>
4. Receive email from Bates Technical College Financial Aid Office within 1 to 2 weeks.
5. Turn in all required documents requested in email.

i.e. Datasheet, Verification form, IRS Tax Transcript if requested.

\*Student Loan Applications, Special Conditions Request, and Work Study Request are separate application processes. Contact the Financial Aid Office for details.

6. Notify the Financial Aid Office once you have registered for your program  
(Quarter you begin classes)
7. Have a complete and accurate file by deadlines listed below for priority processing.

**NOTE:** *If we have to make corrections to your file, it will not be considered complete and accurate until after the corrections have come back.*

### QUARTERLY PRIORITY PROCESSING DEADLINES

**2019-2020**

**FALL 2019:** June 3, 2019

**WINTER 2020:** October 14, 2019

**SPRING 2020:** January 13, 2020

**SUMMER 2020:** April 13, 2020