

# Master Course Outline (MCO) Update Form



**Emergency Approval Request:** Requires EVP authorization

Route to EVP

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Hover cursor over boxes for help text. *To read about the purpose of MCOs and the update form, please refer to this site: [LINK](#)*

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Describe Minor Change

**OR**

Describe Substantive Change

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Prepared by

Date

Program

Course Title

Course Prefix & Number

Course Description

Maximum Class Size

Course Length (weeks)

Total Credits

Prerequisite 1

Prerequisite 2

Prerequisite 3

Theory Hours

Guided Practice Hours

Field-Based Hours

Other Hours

Mode of Delivery

Distribution Area

Additional Designations

Traditional (face-to-face)

General education

I-BEST

Online

Career training

Hybrid

Flipped

Competency-based

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## Student Learning Outcomes (SLO) alignment details

Course-level SLO 1 (CSLO 1)

Program-level SLO (PSLO)

Institution-level SLO Alignment

Level of Bloom's Taxonomy

Assessment Method

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Course-level SLO 2 (CSLO 2)

Program-level SLO (PSLO)

Institution-level SLO Alignment

Level of Bloom's Taxonomy

Assessment Method

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Course-level SLO 3 (CSLO 3)

Program-level SLO (PSLO)

Institution-level SLO Alignment

Level of Bloom's Taxonomy

Assessment Method

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Course-level SLO 4 (CSLO 4)

Program-level SLO (PSLO)

Institution-level SLO Alignment

Level of Bloom's Taxonomy

Assessment Method

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Course-level SLO 5 (CSLO 5)

Program-level SLO (PSLO)

Institution-level SLO Alignment

Level of Bloom's Taxonomy

Assessment Method

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Course-level SLO 6 (CSLO 6)

Program-level SLO (PSLO)

Institution-level SLO Alignment

Level of Bloom's Taxonomy

Assessment Method

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Course-level SLO 7 (CSLO 7)

Program-level SLO (PSLO)

Institution-level SLO Alignment

Level of Bloom's Taxonomy

Assessment Method

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Course-level SLO 8 (CSLO 8)

Program-level SLO (PSLO)

Institution-level SLO Alignment

Level of Bloom's Taxonomy

Assessment Method

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**All new courses and major revisions:**

Review the Bates Technical College Mission and Values and Learning Outcomes and respond briefly (150-300 words each) to the following:

**Mission and Values:** How does the course support the college's Mission and Values?

**Assessment:** Briefly explain how you will know students have achieved the course specific and college wide or program outcomes you have identified for the course.

**Mode Statement** (required for all modes other than face-to-face): Online, Hybrid, Flip-Course, Web-Enhanced etc...  
Explain how the course outcomes will be met in the proposed mode(s):