



Policy Title: SMOKING POLICY	Reviewed/revised: Proposal draft 7/21/16 College Council 10/26/16 Revised 1/26/17, 2/28/17, 3/29/17 AAG 4/27/17
Policy Number: TBD	Approved by: Board of Trustees 2/27/18

POLICY

Bates Technical College recognizes the needs of those who smoke and the conflicting needs of those who do not smoke, including those for whom smoke is a significant health hazard. Consistent with the College’s interest in promoting a healthy community and to address the conflicting needs of smokers and nonsmokers, Bates Technical College has adopted the designated smoking area policy as follows:

- A. Smoking and tobacco use on College property is restricted to clearly identified designated smoking shelters provided at all College campuses and in closed private vehicles.
- B. Smoking and use of tobacco products is prohibited in all classrooms and instruction areas, per [WAC 296-800-240](#).
- C. The designated smoking areas will be a minimum separation distance of twenty-five feet (25’) from all classrooms, instruction areas, entrances, exits, windows and air intake vents that must be maintained, to comply with [RCW 70.160](#).
- D. Those who choose to smoke or use tobacco products must be respectful those who choose to be smoke-free.
- E. Those who choose to smoke must responsibly dispose of smoking-related waste in the receptacles provided in designated areas.
- F. This policy applies to all students, faculty, staff, and visitors.
- G. The College may reconsider the language of the smoking policy in the future, and the College may reconsider going smoke-free at any time.

TOBACCO PRODUCTS DEFINED

“Tobacco Products” refers to cigarettes, cigars, pipes, all forms of smokeless tobacco, clove cigarettes, and any other smoking devices that use tobacco (e.g. hookahs), and nicotine delivery devices that simulate the use of tobacco (e.g. electronic cigarettes, vaping).

EDUCATION

- A. Compliance with the policy will be achieved through education, awareness, and providing support to those who desire to stop using tobacco products.
- B. The policy will be posted on the website and will include resources for smoking cessation.
- C. Students, faculty and staff will receive communication about this policy through email, Campus News and employee newsletters.

- D. Designated smoking areas will be listed on the College website, in student and faculty handbooks and clearly marked with signs.
- E. Distinctive signage will be posted near entrances and property perimeters for “smoking” and “non-smoking” areas.

COMPLIANCE

- A. This policy must be followed by all employees, faculty, students and visitors while on College property.
- B. Failure to abide by this policy, including failure to use a designated smoking area when required to do so, is a violation of this policy.
- C. Individuals noticing violations of this policy may contact Campus Public Safety at x7111.
- D. Campus Public Safety will take progressive action by first issuing a verbal warning, then a citation for violation of this policy.
- E. Failure by staff or faculty to abide by this policy may be addressed through informal discussions between the employee and the immediate supervisor such as clarifying the smoking policy, outlining available resources, and helping the employee to develop a strategy for compliance with the smoking policy.
- F. Violators of this policy also may be subject to appropriate employee or student disciplinary or corrective action. Repeat violators of the policy may be subject to additional disciplinary action.
- G. Any person who removes, defaces or destroys a sign required by this policy, is subject to a civil fine. [RCW 70.160.070](#)
- H. Littering of tobacco and nicotine products and waste (cigarette butts, packaging materials, etc.) is subject to civil fine. [RCW 70.03.060](#)